



OHIO BURSARS ASSOCIATION • EST. 1977

Ohio Bursars Association

Fall 2018 Board Meeting

October 4, 2018

Marriott Columbus Grandview Yard

In attendance: Lori Frye, Clare Bunning, Jasmine Anderson, Brian Suponic, Teresa Schmidt, John Brautigam, Cory Gadel, Kim Engle, Tina Mohring.

Missing: Annetta Keller, Michelle Richards

- I. The meeting was called to order at 2:05 pm by President, Lori Frye.

- II. **Old Business**
 - A. Clare Bunning provided the minutes from the Summer Board Meeting. The minutes were reviewed and no changes were recorded.
 1. A motion was made to approve the Summer Board Meeting minutes by Clare Bunning, a second to approve was made by Lori Frye. **The motion carried.**

 - B. Jasmine Anderson provided the Treasurer's Report.
 1. As of the meeting, 46/63 schools had paid. 14/25 business partners paid.
 2. A motion was made to approve the Treasurer's Report by Lori Frye. A second to approve was made by John Brautigam. **The motion carried.**

 - C. Membership Report
 1. 73% of invoiced schools and 58% of invoiced business partners have paid.
 2. A second paper invoice will be mailed to unpaid schools and copied to the school's representative that attended the fall OBA conference.
 3. John will do a membership invite letter and justification letter. He will provide this to board members for feedback in November.
 4. A motion was made to approve the Membership Report by Lori Frye, a second to approve was made by Cory Gadel. **The motion carried.**

D. Officers/Open Positions

1. The length or terms and conditions of office were reviewed. Lori Frye asks that each member review their position's requirements in the by laws and reach out with any questions.
2. Open positions coming up for a vote in the spring include: President Elect, Treasurer (Jasmine Anderson offered to continue in the role), Membership (John Brautigian offered to continue in the role), and Two Year Public.

E. Website Update

1. Jasmine and Lori have been updating the website in Michelle's absence and will continue to do so.

III. **New Business**

A. Lori reviewed the agenda for the Fall Conference being held the next day.

B. Job Postings on Website

1. The job board is live. Requests for postings should be sent to the OBA President for approval. The President will send the posting on to the webmaster for posting. The webmaster will remove the posting after 30 days.
2. There is an OBA email (obaboardmembers@gmail.com). Jasmine and Lori will look into getting an email associated with our OBA website (@oba.org)

C. Out of State School Attendance

1. Out of state schools may attend one event for free.
2. **We will bring up a by law change for vote at the spring meeting** that an out of state school may join the OBA but they would be a non-voting member.

D. Spring Conference Update

1. Wed April 3 for board meeting, April 4 and 5 for the conference.
2. Location will be Cincinnati Marriott North
3. The cost will be 250.00 for members, 350.00 non member price

IV. Adjournment

A. A motion to adjourn the meeting was made by Teresa Schmidt at 4:47 pm, a second was made by John Brautigian. **The motion was carried.**