



OHIO BURSARS ASSOCIATION • EST. 1977

Ohio Bursars Association

Spring 2019 Board Phone Conference

April 30, 2019

In attendance: Lori Frye, Clare Bunning, Jasmine Anderson, Brian Suponic, John Brautigan, Cory Gadel, Kim Engle, Tina Mohring, Michelle Richards, Teresa Schmidt, Jessica Mautz, Laura Shannon.

- I. The meeting was called to order at 2:02 pm by President, Lori Frye.

- II. Old Business
 - A. Board Member Update
 1. Clare has been offered a position at Xavier in the HR department. Congratulations Clare!
 2. Notification will be sent to all schools that Lori Frye will continue in the President position. A vote for President will be held at the fall business meeting.
 3. A motion to approve Lori as interim president was made by Jasmine Anderson. A second was made by Cory Gadel. **The motion carried.**
 - B. Lori Frye reviewed the meeting minutes from the spring board meeting.
 1. Kim Engle made a motion to approve the minutes. A second was made by Lori Frye. The motion carried.
 - C. Jasmine Anderson presented the treasurer report.
 1. As of the meeting, all spring conference expenditures have been paid. Clare came in under budget! The OBA balance is 42,700.00.
 2. A motion was made to approve the Treasurer's Report by Kim Engle. A second to approve was made by John Brautigan. **The motion carried.**
 - D. Website Report
 1. The disclaimer is posted on the website.
 2. Presentations and agenda are up. Further discussion will be needed to determine how long those are up on the website.
 - E. Membership Report

1. 50 out of 63 schools have paid. The unpaid schools will be removed from the website and the listserv. Email notification will be sent to the schools.
2. 23/26 business partners have paid. Unpaid business partners will also be removed and notified.
3. A motion was made to approve the Membership Report by Jasmine Anderson, a second to approve was made by Lori Frye. **The motion carried.**

III. **New Business**

A. School Outreach Campaign:

1. A sample letter to non-member schools will be sent to board members for review. Letters will go out with personal signatures.
2. Lori and Jasmine will look into printing letters and envelopes with OBA logo.
3. A similar letter will go to special counsels and collections agencies.
4. Justification letter is complete.